

## **MULTIMEDIA SERVICES**

# Photographic Services • Current Operations

- Contingency Operations
- Major Exercises
- Retirements
- Formal Wing Events
- Award Presentations
- Significant Events

#### Video Services

- Theater Presentations
- audio, video recording, projector services Current Operations
- Contingency Operations
- Major Exercises, Especially Joint & Combined
- Troop Movements
- Weapons Systems In Use
- Major Incidents
- Training VideosOfficial Wing Events

## **Graphic Services**

- Event Posters
- Displays
- Retirement Certificates
- Organization Emblems

#### Studio Services

- Offical Photo
- Full Length
- Passport
- Visa
- Isoprep









## **CONTACT MULTIMEDIA**

Phone: DSN 854-2878 Email: pbmulti@us.af.mil

**OFFICE HOURS** Monday-Friday, 0730-1630

## REQUESTING PRODUCTS AND SERVICES

For visual information products and services please complete AF Form 833, multimedia work order. Ensure block 7-24 are filled in and that request is signed and dated. Completed forms can be submitted via email at <a href="mailto:pbmulti@us.af.mil">pbmulti@us.af.mil</a> or dropped off at Building 423, Room C-126. Completed products are available for pickup at the same location.

#### **SERVICE PRIORITY**

In order to best serve our customers and meet their expectations for completed projects, the following priorities are used to manage work flow.

Priority A - Immediate - Products or services of an emergency nature to include imaging/graphic coverage for intelligence collection, aircraft accidents, accident investigation boards, base disasters, criminal investigations, command-directed requirements, time-sensitive or perishable imagery, requiring an immediate response.

Priority B - Short Suspense - mission support products or services to include non-emergency imaging/graphic work requests with fixed suspense or deadlines in 3 work days or less. Work order completion time shall be 3 days or less.

Priority C - Routine - Products or services to include status boards, organizational charts, photo prints, video, and other routine mission support. Work order completion time shall be 10 days if complex and not time sensitive.

## **CUSTOMER FEEDBACK**

Our mission is to provide the best possible multimedia support through outstanding customer service and delivery of high quality products and services. Please take time to provide valuable customer feedback found on box 25 on AF 833.

This brochure is provided to assist customers in obtaining visual information support from Multimedia. The contents of the brochure are condensed and abbreviated in nature and are not intended to replace any portion of AFI 35-109.

